

# Windgate Village

CONDOMINIUM ASSOCIATION BOARD MEETING  
JULY 8, 2019 | 6:30 PM | 1838 NORTHWEST CT. UNIT E

## REGULAR MINUTES

1. **Called to Order at 7:24 PM by John Chovan.**
2. **Quorum:** John Chovan, Christina Povenmire, Teresa Eigel and Karilyn Lacher were in attendance. Nataleigh Dillon represented CPS.
3. **Committee Updates:**
  - a. Parking Committee Update:
    - i. Temp tag process-keep a few temp tags onsite
  - b. Landscaping Committee discussion (1775 NW Ct. areas)- not active yet
  - c. New Owner Boiler Instruction Class Committee discussion- not active yet
4. **Old Business**
  - a. Amendment discussion (5 proposed amendments). Board to revise and finalize the boiler amendment via email and then offer a special meeting once it has been mailed to discuss and answer questions.
  - b. Additional recycling totes (\$8 per month each)- table this item and keep an eye on them.
  - c. 1831 Northwest Blvd. Fire Update (99.9% complete)
  - d. Owner communication improvement plan in process:
    - i. Summer newsletter items, email (John volunteered to assist)
    - ii. Continue to email the approved minutes after each meeting
    - iii. Eblast a summary of each Board meeting (Need Volunteer)- the minutes do this, not necessary.
    - iv. Utilize the eblast feature for on the spot updates & communication (Need Volunteer)- The Board will send CPS any items they wish to eblast.
  - e. Chambers Rd. fence & other fencing overgrowth project discussion. Plan a volunteer day first week in October, a Saturday and then a Sunday the following week first. Then budget more work to be done in 2020.
  - f. Guidelines for patio & decks reviewed/revised- table this item until next meeting
  - g. Do away with coupon books discussion (per accounting we cannot do this)- Nataleigh to get a bit more information on this for next meeting.
5. **New Business**
  - a. Grill discussion – table until next meeting. Put grill safety and fire pits prohibited in next newsletter.
    - i. Handbook update (10 feet)

ii. Banning of grills discussion

- b. Boiler repairs (\$5082)- Motion to approve made by John. Karilyn seconded. Motion carried.
  - c. Drainage repairs at 1775 Northwest Ct. (\$2000). Motion to approve made by Karilyn. Teresa seconded. Motion carried.
  - d. Gable Vent replacements (\$2800). Motion to approve made by Christina. Teresa seconded. Motion carried.
  - e. Landscaping company update: Hickman to start August 22, 2019.
  - f. Next Meeting: October 7, 2019.
6. **Motion to adjourn at 8:31 PM by John. Christina seconded. Motion carried.**